



## Ordinance 3 The Vice-Chancellor

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## **ORDINANCE 3**

### **THE VICE-CHANCELLOR**

#### 1. Appointment of the Vice-Chancellor

1. In the event of a vacancy or an impending vacancy in the office of Vice-Chancellor, the Council shall appoint a selection committee consisting of the following members (none of whom shall be eligible to apply for the vacancy):

1. Members ex officio:

1. The Chair of Council
2. The Deputy Chair of Council
2. Two independent members appointed by and from the Council;
3. One member appointed by and from the Senate (with provision for an alternate);
4. One member from the University Executive
5. One external member with senior experience of Higher Education, or a Vice-Chancellor / Principal of another university institution

At the discretion of the Chair, other stakeholders, including representatives from the student body, may be invited to support the selection committee as may be appropriate.

2. The Chair of Council shall chair meetings of the selection committee.
3. The Clerk to the Council shall act as Secretary to the selection committee.
4. The Director of Human Resources shall be in attendance at meetings of the selection committee.
5. The selection committee shall have the power to determine its method of operation.
6. Five members of the selection committee shall constitute a quorum.
7. The selection committee shall submit to the Council for its approval a report of its recommendations in respect of the appointment of a Vice-Chancellor.
8. The Council shall appoint a Vice-Chancellor on such terms and conditions as it considers appropriate.

#### 2. Functions of the Vice-Chancellor

1. The Vice-Chancellor shall be the chief academic, administrative and accounting officer of the University with responsibility to the Council for:
  1. maintaining and promoting the efficiency and good order of the University in a sustainable manner;
  2. making recommendations to Council;

3. implementing strategy and the decisions of Council;
  4. delivering agreed objectives;
  5. protecting the reputation of the University;
  6. conferring awards, degrees and other distinctions on individuals as approved by the Senate and Council.
2. The Vice-Chancellor may nominate an individual to deputise and attend any meeting of any body or committee in their place.
3. Appointment of an Acting Vice-Chancellor
    1. In the event of the absence of the Vice-Chancellor for more than 3 months, or a vacancy in the office of Vice-Chancellor, the Council may appoint an acting Vice-Chancellor on the recommendation of a selection committee established for this purpose.
    2. The selection committee shall comprise (none of whom shall be eligible to apply for the vacancy):
      1. Members ex officio:
        1. The Chair of Council
        2. The Deputy Chair of Council
      2. Two independent members appointed by and from the Council;
      3. One member appointed by and from the Senate;
    3. The Chair of Council shall chair meetings of the selection committee.
    4. The Clerk to the Council shall act as Secretary to the selection committee.
    5. The Director of Human Resources shall be in attendance at meetings of the selection committee.
    6. An acting Vice-Chancellor shall act either until such time as the existing post-holder resumes their duties, or until a permanent appointment is made, or for such period as may be decided by the Council.